THE SIR SANDFORD FLEMING COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BY-LAW 2 – Amended and Restated October 7, 2026

This By-law replaces and supersedes all prior by-laws.

By-Law 2 establishes the structure, composition, terms of reference and procedures of the Fleming College Council in accordance with the Governance and Accountability Minister's Binding Policy Directive issued under the *Ontario Colleges of Applied Arts and Technology Act, 2002*. The Fleming College Council provides a means for students and employees of the College to provide advice, consultation and feedback to the President on matters of importance to the College community.

1. DEFINITIONS

1.1 In this By-Law, unless the context otherwise requires:

(a) "Board" means the Board of Governors of the College.

(b) "College" means The Sir Sandford Fleming College of Applied Arts and Technology, also known as Fleming College.

(c) "Council" means the Fleming College Council established pursuant to this By-Law.

(d) "Employee" means any individual employed by the College.

(e) "President" means the President of the College or their designate.

(f) "Student" means a person enrolled in a program of study at the College.

2. GENERAL

2.1 The Board shall ensure that a Fleming College Council is established and maintained in accordance with applicable legislation and government directives.

2.2 The Fleming College Council shall serve as an advisory body to the President.

2.3 The purpose of the Council is to provide opportunities for students and employees to offer advice, consultation, feedback and recommendations on matters of significance to the College community.

2.4 A report from this advisory council shall be included in the college's annual report

3. ROLE OF THE FLEMING COLLEGE COUNCIL

3.1 The Council shall promote open communication, consultation and engagement between the College and its students and employees.

3.2 The Council may provide opportunities for consultation and discussion on matters including, but not limited to:

- Strategic planning and institutional priorities;
- Student experience and student services;
- Academic and educational services;
- Employee experience and workplace culture;
- College operations and services;
- Technology and digital transformation initiatives;
- Sustainability and environmental initiatives;
- College policies, procedures and processes; and
- Other matters identified by the President or raised by members of the College community.

3.3 The Council supports the College mission, vision, values and strategic objectives through meaningful consultation and collaborative dialogue.

3.4 The Council serves as a forum through which ideas, concerns, feedback and recommendations may be communicated to the appropriate College decision-making bodies.

4. COMPOSITION

4.1 The Fleming College Council shall be composed of all Students and Employees of the College.

4.2 Participation in Council activities shall be open to all Students and Employees.

4.3 The President shall serve as Chair of the Council and may designate an alternate to attend or facilitate meetings when required.

5. MEETINGS

5.1 The Council will hold three (3) consultation meetings during each academic year. Meetings may be held jointly for Students and Employees or separately, as determined by the President.

5.2 Meetings may be held in person, virtually, or through a hybrid format.

5.3 Student and Employee consultation meetings may be conducted through College-wide town halls, forums, student leadership organizations, employee engagement sessions or other appropriate consultation and engagement processes.

5.4 The President shall attend meetings whenever practicable in order to provide Students and Employees with the opportunity for direct consultation with the President.

5.5 Meeting topics may be informed by:

- Strategic initiatives;
- Emerging issues affecting Students or Employees;
- Feedback received from the College community; and
- Matters identified by the President.

5.6 Students and Employees are encouraged to share ideas, questions, and matters of interest for Council consideration through established College communication channels.

5.7 Summaries of meetings and key discussion themes shall be communicated to the College community through appropriate College communication channels.

5.8 A summary report of Council activities shall be provided annually to the Board of Governors.

6. COMMUNITY PARTICIPATION

6.1 Participation in Council activities is voluntary and open to all current Students and Employees.

6.2 Participants shall conduct themselves in accordance with College policies, procedures and expectations of respectful conduct.

6.3 The President may establish reasonable procedures to ensure meetings are conducted in a safe, respectful and productive manner.

6.4 Individuals whose conduct is contrary to College policies may be restricted from participation in Council activities.

7. FORCE AND EFFECT

7.1 This By-Law shall come into force and take effect on the date approved by the Board of Governors.

7.2 Upon approval of this By-Law, all previous versions of By-Law 2 respecting Fleming College Council are repealed.

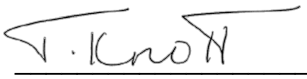
8. AMENDMENTS

8.1 This By-Law may be amended or repealed at any regular or special meeting of the Board by an affirmative majority vote of Governors present.

Enacted by the Board and sealed with the corporate seal this the 7th day of October 2026.



Karen Jensen
Chair of the Board of Governors



Dr. Theresa Knott
Fleming College Council Chair/Interim President