

WELCOME TO THE HALIBURTON SCHOOL OF ART + DESIGN

We're looking forward to having you with us in the inspirational Haliburton Highlands. The following details will assist you with your preparations.

Locations:

All courses, unless otherwise specified, are held at the Haliburton Fleming College campus, located at 297 College Drive. Please refer to our online map of Haliburton village to assist you with travel.

Hours:

Your classes will run from 9:00am to 4:30pm, Monday to Friday, with an hour midday lunch break.

Food and Beverages:

Fleming Campus: There is a small servery located at our Fleming Campus, open Monday to Friday, 8:30am to approximately 1:30pm. Additionally, there is a microwave and refrigerator available for your use.

Accommodation:

Browse options at [Places4Students](#) – search “Fleming College – Haliburton” and then click Property Listings. Additional accommodation information is available through the [Haliburton Highlands Tourism department](#) which can also be reached at 1-800-461-7677. We recommend that you [inquire about cancellation policies](#). In our experience, the hosts are very co-operative but it's best to clarify to avoid a situation where you lose your accommodation fees if we or you need to cancel your course.

Materials you need to bring:

Where applicable, a list of materials necessary for your course is included here. Materials will not be available for purchase on site – we suggest you bring everything with you. Please feel free to check the status of your course if you are concerned about investing in materials. There are some arts supplies available at local retail outlets.

Course Cancellations:

All courses are subject to cancellation in the event of insufficient registration or public health directives. Should your course be cancelled due to insufficient registration, you will be notified 2 weeks in advance of course start. Ensure that we have an alternate means of reaching you if you will not be at home. Assume that your course is running as scheduled unless you hear otherwise. You are eligible for a full refund of fees or the option of transferring to another course within the current HSAD schedule (pending space availability) if the college cancels a course.

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A Friendly Reminder Regarding Our Refund Policy:

- Courses are non-transferable.

If You Cancel: All notifications of cancellation must be received in writing. If you cancel any time up to 14 days prior to course start, you will receive a full refund, less a \$25 administrative fee. If you cancel later than 14 days prior to course start, there is no refund of fees. This policy applies in all circumstances due to our commitment to students and instructors two weeks prior to course start. Should you be able to attend a different course within the current schedule we would be happy to attempt to accommodate you, pending space availability. Our fax number is (705) 457-2255 and is available 24 hours/day 7 days/week. Notification is also welcomed electronically at askus@hsad.ca

Please don't hesitate to contact us if you have any questions or concerns. I'm confident your time with us will be inspiring, challenging, and rewarding.

Regards,

Gail Woodard

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www.facebook.com/flemingHSAD



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(Please proceed to next page.)

MATERIAL LIST

EXPERIMENTAL STITCHED STRUCTURES

ARTS2474

INSTRUCTOR: Amanda McCavour

Please check the status of your course before purchasing materials!

Mandatory Studio Safety Practices apply – Reference the attached

NO OPEN TOE OR HEEL SHOES IN THE STUDIO

There will be a \$50 material fee payable to the instructor on the first day of class. This fee will cover embroidery floss, hand sewing needles, polyester machine embroidery thread, fabrics, wool roving, ribbon, Japanese papers, plastics: A variety of materials will be brought in for you to experiment with. Sulky® Water-soluble Stabilizer: Each person will get 1 yard Sulky® Sticky Fabri Solvy, 1 yard Sulky® Fabri Solvy and 1 yard Sulky® Solvy. Small samples of a variety of stabilizers will be provided for quick samples.

Please bring:

- A Sewing Machine: Including 5 bobbins and extra needles. A regular presser foot. A free motion foot will be helpful for those who want to try this technique.
- Embroidery Hoop: This should be a smaller hoop that is around 5-8 inches across. Anything slightly bigger or smaller, you are welcome to bring as well.
- Scissors: Fabric scissors and/or Embroidery scissors and/or fun scissors
- Towel: Bring an old towel with you to dry the samples
- Pins: These can be helpful for holding materials in place.
- Hand Sewing Needles: Also for hand stitching.
- Scrap fabrics: Bring materials that you love. I know I have bins of beautiful fabric I'm just saving- and you might too! Bring some of your beauties to integrate into your project.
- Scrap yarns: Do you have scraps from previous projects that you are saving? This technique is an excellent way to recycle some of these materials.
- Tweezers: For those who like to be very precise, these can be helpful for placing materials down onto the water soluble fabric.

Optional:

- Embroidery Floss: For hand stitching. Think of bringing colours that relate to your images.
- Thread: Bring in some cotton, polyester or machine stitching threads.
- Needle Threader: Always handy!

In order to accommodate changing registration levels and specific needs, precise room locations are determined the Thursday prior to the start of the course and are subject to change.

This course will be delivered at the Haliburton Campus, Fleming College

AN ART SUPPLIER WILL NOT BE ON CAMPUS

Please ensure that you are aware of our refund policy as outlined in our brochure.

Mandatory Studio Safety Practices

Your health and safety is our priority. Our studio environments can have a number of objects, tools and chemicals that require personal protective equipment (PPE) or other consideration for your wellbeing. All persons (including faculty, staff and students) are asked to observe the following while in the shops and studios:

- ✓ **Wear sturdy and appropriate shoes such as sneakers, closed leather shoes or work boots – *open-toed shoes, flip-flops or high heels are not allowed***
- ✓ **No long, dangling clothing or accessories** (scarves, flowing sleeves, chains, long necklaces, etc.)
- ✓ **Long hair must be tied back**
- ✓ **No bare skin if exposure to chemical or tools/machinery is likely**
- ✓ **Appropriate PPE is mandatory when operating tools and equipment within the studios.** Please consult with the faculty or studio technician to determine the appropriate PPE required for specific machines and studio processes.

Fit tests are required for courses requiring a respirator as noted on your material list. Arrangements will be made on site.

As these are mandatory safety practices, we will follow up directly with students who may have oversighted the above. Individuals may be asked to address any concerns before continuing to work in the studio.

Be sure to buy appropriate, good quality safety articles and equipment i.e. safety boots, protective eyewear, hearing protection, work gloves, x-acto knives, etc. – ask your supplier for advice.

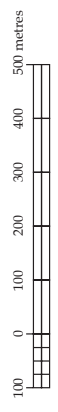
Your cooperation is appreciated.

HALIBURTON



- Hospital
- Dentist
- Fire Department
- Municipal Office
- Post Office
- Library
- Fleming College Locations
- Sustainable Building Site
- School
- MNR
- Bus Stop
- Bank
- Grocery Store
- Drug Store
- Liquor Store
- Beer Store
- Points of Interest
- Information
- Public Swimming
- Boat Launch
- Picnic Area
- Cross Country Skiing
- Hiking

- Kin Highway
- County Road
- Municipal Road
- Private Road



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