

Hello!

Welcome to the Haliburton School of Art + Design. The following details will assist you with your preparations.

**Location:**

All courses, unless otherwise specified, are held at the Haliburton Fleming College campus, located at 297 College Drive. Please refer to our online map of Haliburton village.

**Hours:**

Your classes will run from 9:00am to 4:30pm, Monday to Friday, with an hour midday break. Some courses are 6 days - please carefully check your course information.

**Food and Beverages:**

There is a small servery located at our Fleming Campus, open Monday to Friday, 8:30am to approximately 1:30pm. Additionally, there is a microwave and refrigerator available for your use. A number of restaurant options are located close by in the village, as well as in the surrounding area.

**Accommodation:**

Browse options at [Places4Students](#) – search “Fleming College – Haliburton” and then click Property Listings. Additional accommodation information is available through the [Haliburton Highlands Tourism department](#) which can also be reached at 1-800-461-7677. We recommend that you [inquire about cancellation policies](#). In our experience, the hosts are very co-operative but it’s best to clarify to avoid a situation where you lose your accommodation fees if we or you need to cancel your course.

**Materials you need to bring:**

Where applicable, a list of materials necessary for your course(s) is included here. Materials will not be available for purchase on site – we suggest you bring everything with you. *Please feel free to check the status of your course if you are concerned about investing in materials.* There are some arts supplies available at local retail outlets.

**Cancellations:**

Please note that all courses are subject to cancellation in the event of insufficient registration or public health directives. Should your course be cancelled, you will be notified two weeks in advance of course start. Please ensure we have accurate contact information for you at that time. You are eligible for a full refund of fees or the option of transferring to another course within the current HSAD schedule (pending space availability) if the college cancels a course

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**A Friendly Reminder Regarding Our Refund Policy:**

Courses are non-transferable.

If You Cancel: All notifications of cancellation must be received in writing. If you cancel any time up to 14 days prior to course start, you will receive a full refund, less a \$25 administrative fee. If you cancel later than 14 days prior to course start, there is no refund of fees. This policy applies in all circumstances due to our commitment to students and instructors two weeks prior to course start. Should you be able to attend a different course within the current HSAD schedule we would be happy to attempt to accommodate you, pending space availability. Our fax number is (705) 457-2255 and is available 24 hours/day 7 days/week. Notification is also welcomed electronically at [askus@hsad.ca](mailto:askus@hsad.ca)

We're confident you'll find the inspiring surroundings and expert instruction combine to make this an enjoyable, relaxing and refreshing learning experience.

Regards,

*Gail Woodard*

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(Please proceed to next page.)

# MATERIAL LIST

## BLACKSMITHING- OPEN STUDIO

ARTS1726

**Mandatory Studio Safety Practices apply – Reference the attached  
NO OPEN TOE OR HEEL SHOES IN THE STUDIO**

*Please check the status of your course before purchasing materials!*

**Your course requires a half mask particulate respirator – During metal finishing processes.**

This is **NOT** a dust or N95 mask but a respirator with cartridges. Respirators are available at most hardware stores & the campus bookstore, approx. \$40 plus tax. Additional filters approx. \$20.

**New legislation requires that anyone wearing a respirator must be fit tested. A fit test is a pass/fail method which measures a face-piece-to-face seal. More details for fit tests on site.**

**Note: All materials will be charged extra.**

**Please bring:**

- Steel-toe safety boots are mandatory
- Safety glasses
- Work gloves
- Materials for your project(s)
- Ear protection
- Leather or welder's apron
- Long sleeve cotton shirt & pants
- Measuring tape
- Drawing tools/equipment – pen/pencil, sketch book
- There are basic tools available in the studio for shared use. Should you have a specific project that may require specific tools, please bring them with you.

***Please Note: Food service is unavailable at this location, there is a microwave and refrigerator available for your use.***

**Please be aware: Pacemakers are devices which are implanted in cardiac patients to ensure proper heart rhythm. Since these devices are electrical in operation, their ability to function can be affected by strong electromagnetic fields.**



**Electric arc welding and plasma cutting processes produce intense electric and magnetic (electromagnetic) fields. Persons with a pacemaker should not go near welding or cutting operations until they have consulted their doctor and obtained information from the manufacturer of the device.**

**This course will be held at the Peel Building at 149 Mallard Drive (see location on our campus map). A 5-minute drive from both the village and the Haliburton Campus.**

**AN ART SUPPLIER WILL NOT BE ON CAMPUS**

Please ensure that you are aware of our refund policy as outlined in our brochure.

## **Mandatory Studio Safety Practices**

Your health and safety is our priority. Our studio environments can have a number of objects, tools and chemicals that require personal protective equipment (PPE) or other consideration for your wellbeing. All persons (including faculty, staff and students) are asked to observe the following while in the shops and studios:

- ✓ **Wear sturdy and appropriate shoes such as sneakers, closed leather shoes or work boots – *open-toed shoes, flip-flops or high heels are not allowed***
- ✓ **No long, dangling clothing or accessories** (scarves, flowing sleeves, chains, long necklaces, etc.)
- ✓ **Long hair must be tied back**
- ✓ **No bare skin if exposure to chemical or tools/machinery is likely**
- ✓ **Appropriate PPE is mandatory when operating tools and equipment within the studios.** Please consult with the faculty or studio technician to determine the appropriate PPE required for specific machines and studio processes.

**Fit tests** are required for courses requiring a respirator as noted on your material list. Arrangements will be made on site.

As these are mandatory safety practices, we will follow up directly with students who may have oversights the above. Individuals may be asked to address any concerns before continuing to work in the studio.

Be sure to buy appropriate, good quality safety articles and equipment i.e. safety boots, protective eyewear, hearing protection, work gloves, x-acto knives, etc. – ask your supplier for advice.

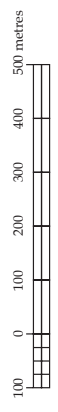
**Your cooperation is appreciated.**

# HALIBURTON



- Hospital
- Dentist
- Fire Department
- Municipal Office
- Post Office
- Library
- Fleming College Locations
- Sustainable Building Site
- School
- MNR
- Bus Stop
- Bank
- Grocery Store
- Drug Store
- Liquor Store
- Beer Store
- Points of Interest
- Information
- Public Swimming
- Boat Launch
- Picnic Area
- Cross Country Skiing
- Hiking

- Kin Highway
- County Road
- Municipal Road
- Private Road



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