

Hello!

Welcome to the Haliburton School of Art + Design. The following details will assist you with your preparations.

**Location:**

All courses, unless otherwise specified, are held at the Haliburton Fleming College campus, located at 297 College Drive. Please refer to our online map of Haliburton village.

**Hours:**

Your classes will run from 9:00am to 4:30pm, Monday to Friday, with an hour midday break. Some courses are 6 days - please carefully check your course information.

**Food and Beverages:**

There is a small servery located at our Fleming Campus, open Monday to Friday, 8:30am to approximately 1:30pm. Additionally, there is a microwave and refrigerator available for your use. A number of restaurant options are located close by in the village, as well as in the surrounding area.

**Accommodation:**

Browse options at [Places4Students](#) – search “Fleming College – Haliburton” and then click Property Listings. Additional accommodation information is available through the [Haliburton Highlands Tourism department](#) which can also be reached at 1-800-461-7677. We recommend that you [inquire about cancellation policies](#). In our experience, the hosts are very co-operative but it’s best to clarify to avoid a situation where you lose your accommodation fees if we or you need to cancel your course.

**Materials you need to bring:**

Where applicable, a list of materials necessary for your course(s) is included here. Materials will not be available for purchase on site – we suggest you bring everything with you. *Please feel free to check the status of your course if you are concerned about investing in materials.* There are some arts supplies available at local retail outlets.

**Cancellations:**

Please note that all courses are subject to cancellation in the event of insufficient registration or public health directives. Should your course be cancelled, you will be notified two weeks in advance of course start. Please ensure we have accurate contact information for you at that time. You are eligible for a full refund of fees or the option of transferring to another course within the current HSAD schedule (pending space availability) if the college cancels a course

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**A Friendly Reminder Regarding Our Refund Policy:**

Courses are non-transferable.

If You Cancel: All notifications of cancellation must be received in writing. If you cancel any time up to 14 days prior to course start, you will receive a full refund, less a \$25 administrative fee. If you cancel later than 14 days prior to course start, there is no refund of fees. This policy applies in all circumstances due to our commitment to students and instructors two weeks prior to course start. Should you be able to attend a different course within the current HSAD schedule we would be happy to attempt to accommodate you, pending space availability. Our fax number is (705) 457-2255 and is available 24 hours/day 7 days/week. Notification is also welcomed electronically at [askus@hsad.ca](mailto:askus@hsad.ca)

We're confident you'll find the inspiring surroundings and expert instruction combine to make this an enjoyable, relaxing and refreshing learning experience.

Regards,

*Gail Woodard*

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# MATERIAL LIST

## GLASS FUSING, SLUMPING & SURFACE DECORATION

ARTS1496

INSTRUCTOR: Kirei Samuel

*Please check the status of your course before purchasing materials!*

**Mandatory Studio Safety Practices apply – Reference the attached**

**NO OPEN TOE OR HEEL SHOES IN THE STUDIO**

**Your course requires a half mask particulate respirator – Using powdered glass materials.**

This is **NOT** a dust or N95 mask but a respirator with cartridges. Respirators are available at most hardware stores & the campus bookstore, approx. \$40 plus tax. Additional filters approx. \$20.

**New legislation requires that anyone wearing a respirator must be fit tested. A fit test is a pass/fail method which measures a face-piece-to-face seal. More details for fit tests on site.**

There will be a material fee of \$150 payable on the first day of class. This fee will cover sheet glass, system 96 glass and accessories, frit (powder, fine, medium, and course) use of tools to make frit of all sizes, nuggets, noodles, stringers, vitrograph pieces, confetti, fibre blanket, diamond drill bits, diamond jewellery bits, etching cream and materials, stencils, sterling silver bail, wire for wire wrapping, use of tools for all projects.

**Please bring (also available from the instructor):**

- Glass cutter \*
- Grozier pliers \*
- Running pliers\*
- Nippers\*
- Safety glasses \*\*
- Sharpie markers, pencils, ruler, sketch book, scissors\*\*
- Lock for lockers
- Xacto knife and blades\*\*
- Tweezers\*\*
- Stencils\*\*
- Powder shifters, tea leaf strainers, (large and small mesh) any perforated items that you think powder will shift through to create a
- Pattern i.e. chicken wire, mesh. Stencils, punches, fabric's, doilies, pottery shaper\*\*
- Paint brushes various sizes\*\*
- Plant leaves different sizes - do not need to be dry but must be flat any images or photos that inspire you
- Black and white graphic images to etch onto glass, the images should be simplistic in design and no larger than 1 ½ "by and 1".
- For jewellery: Wire cutters, Needle nosed pliers, round nosed pliers \*\*
- Apron if you like to wear one
- Bubble wrap/newspaper to wrap your pieces

**\*tools available for purchase or use during class**

**\*\*Items will also be available for use during class time**

**PLEASE wear only closed toe shoes, no sandals, flip flops, heels etc. are allowed in the glass studio.**

**Unfortunately, no one will be allowed in the studio without closed toe shoes.**

**Food will not be allowed to be eaten or exposed in the studio. Drinks are allowed if they have a covered lid but must be kept away from your work space**

**This course will be held at the Haliburton Campus, Studio 1, Fleming College.**

**AN ART SUPPLIER WILL NOT BE ON CAMPUS**

Please ensure that you are aware of our refund policy as outlined in our brochure.

## **Mandatory Studio Safety Practices**

Your health and safety is our priority. Our studio environments can have a number of objects, tools and chemicals that require personal protective equipment (PPE) or other consideration for your wellbeing. All persons (including faculty, staff and students) are asked to observe the following while in the shops and studios:

- ✓ **Wear sturdy and appropriate shoes such as sneakers, closed leather shoes or work boots – *open-toed shoes, flip-flops or high heels are not allowed***
- ✓ **No long, dangling clothing or accessories** (scarves, flowing sleeves, chains, long necklaces, etc.)
- ✓ **Long hair must be tied back**
- ✓ **No bare skin if exposure to chemical or tools/machinery is likely**
- ✓ **Appropriate PPE is mandatory when operating tools and equipment within the studios.** Please consult with the faculty or studio technician to determine the appropriate PPE required for specific machines and studio processes.

**Fit tests** are required for courses requiring a respirator as noted on your material list. Arrangements will be made on site.

As these are mandatory safety practices, we will follow up directly with students who may have oversighted the above. Individuals may be asked to address any concerns before continuing to work in the studio.

Be sure to buy appropriate, good quality safety articles and equipment i.e. safety boots, protective eyewear, hearing protection, work gloves, x-acto knives, etc. – ask your supplier for advice.

**Your cooperation is appreciated.**

# HALIBURTON



- Hospital
- Dentist
- Fire Department
- Municipal Office
- Post Office
- Library
- Fleming College Locations
- Sustainable Building Site
- School
- MNR
- Bus Stop
- Bank
- Grocery Store
- Drug Store
- Liquor Store
- Beer Store
- Points of Interest
- Information
- Public Swimming
- Boat Launch
- Picnic Area
- Cross Country Skiing
- Hiking

- Kin Highway
- County Road
- Township Road
- Private Road



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