

WELCOME TO THE HALIBURTON SCHOOL OF ART + DESIGN

We're looking forward to having you with us in the inspirational Haliburton Highlands. The following details will assist you with your preparations.

Locations:

All courses will be located at **Fleming's Haliburton Campus** or **Haliburton Highlands Secondary School**, except for Blacksmithing, Iron Sculpture and Bladesmithing, which are held at Fleming's **Peel Building**, located a short drive from campus. Please consult the map included here.

Specific room locations for all courses will be emailed to you prior to course start, as well as posted at the main entrance of the campus and high school. Staff will be available to assist at both locations each Monday morning.

To accommodate shifting registration levels, last minute changes, and specific needs, room locations are determined the Thursday afternoon prior to the start of the course and are subject to change.

Hours:

Your classes will run from 9:00am to 4:30pm, Monday to Friday, with an hour midday break. Some courses are 6 days - please carefully check your course information.

Food and Beverages:

Fleming Campus: There is a small servery located at our Fleming Campus, open Monday to Friday, 8:30am to approximately 2:00pm. Additionally, there is a microwave and refrigerator available for your use.

High School: Food service at the high school is unconfirmed but details will be provided in your pre-arrival email. A number of restaurant options are located close by in the village, as well as in the surrounding area.

Covid 19 safety measures:

As the province continues to ease Covid-19 restrictions, Fleming College is currently reviewing Spring/Summer protocols and will provide update once confirmed.

Accommodation:

Browse options at [Places4Students](#) – search “Fleming College – Haliburton” and then click Property Listings. Additional accommodation information is available through the [Haliburton Highlands Tourism department](#) which can also be reached at 1-800-461-7677. We recommend that you inquire about cancellation policies. In our experience, the hosts are very co-operative but it's best to clarify to avoid a situation where you lose your accommodation fees if we or you need to cancel your course.

Materials you need to bring:

Where applicable, a list of materials necessary for your course(s) is included in this package. *Please feel free to check the status of your course if you are concerned about investing in materials.* There will be some art supplies available for purchase on campus Mondays and Wednesdays from July 4 to August 10, 2022.

Page 2 – Weeklong Course Confirmation

Course Cancellations:

All courses are subject to cancellation in the event of insufficient registration or public health directives. Should your course be cancelled due to insufficient registration, you will be notified 2 weeks in advance of course start. Ensure that we have an alternate means of reaching you if you will not be at home. Assume that your course is running as scheduled unless you hear otherwise. You are eligible for a full refund of fees or the option of transferring to another course within the current HSAD schedule (pending space availability) if the college cancels a course.

A Friendly Reminder Regarding Our Refund Policy:

- Courses are non-transferable.

If You Cancel: All notifications of cancellation must be received in writing. If you cancel any time up to 14 days prior to course start, you will receive a full refund, less a \$25 administrative fee. If you cancel later than 14 days prior to course start, there is no refund of fees. This policy applies in all circumstances due to our commitment to students and instructors two weeks prior to course start. Should you be able to attend a different course within the current schedule we would be happy to attempt to accommodate you, pending space availability. Our fax number is (705) 457-2255 and is available 24 hours/day 7 days/week. Notification is also welcomed electronically at askus@hsad.ca

Please don't hesitate to contact us if you have any questions or concerns. I'm confident your time with us will be inspiring, challenging, and rewarding.

Regards,

Gail Woodard

Gail Woodard
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www.hsad.ca



www.facebook.com/flemingHSAD



www.instagram.com/flemingHSAD

(Please proceed to next page.)

MATERIAL LIST

WOODWORKING - INTRODUCTION

ARTS272

Project: Bent Handle Serving Tray

INSTRUCTOR: Steve Der-Garabedian

Please check the status of your course before purchasing materials!

Mandatory Studio Safety Practices apply – Reference the attached

NO OPEN TOE OR HEEL SHOES DURING CLASS

There will be a material fee of \$125 payable to the instructor. This fee will cover lumber for the projects, use of consumable items such as glue, hardware, sandpaper, drill and router bits, as well as time and supplies required for making jigs, tool maintenance and sharpening.

Students must bring and comply with the following mandatory items for safety:

- Safety glasses
- Closed toe shoes, steel toes if available
- Comfortable clothing suitable for getting dusty and potentially, glued on
- No dangly or loose clothing items (no scarves, necklaces, rings)

Please consider bringing the following items:

- Tape Measure
- Ruler
- Pencil and sharpener
- Hearing protection
- Dust Mask or Respirator with particulate filters
- Apron
- Combination Square
- Marking knife (olfa)
- Chisels in ¼"-1" widths, such as Narex brand available from Lee Valley
- Carving tools
- Notepad, sketchbook or paper
- Water bottle

Please contact Steve Der-Garabedian with any questions

info@blackwalnutstudio.ca

This course will be held at the Haliburton Highlands Secondary School, Haliburton, Ontario

**AN ART SUPPLIER WILL BE ON CAMPUS
MONDAYS AND WEDNESDAYS.
FROM JULY 4 to AUGUST 10 ONLY**

Please ensure that you are aware of our refund policy as outlined in our brochure.



Mandatory Studio Safety Practices

Your health and safety is our priority. Our studio environments can have a number of objects, tools and chemicals that require personal protective equipment (PPE) or other consideration for your wellbeing. All persons (including faculty, staff and students) are asked to observe the following while in the shops and studios:

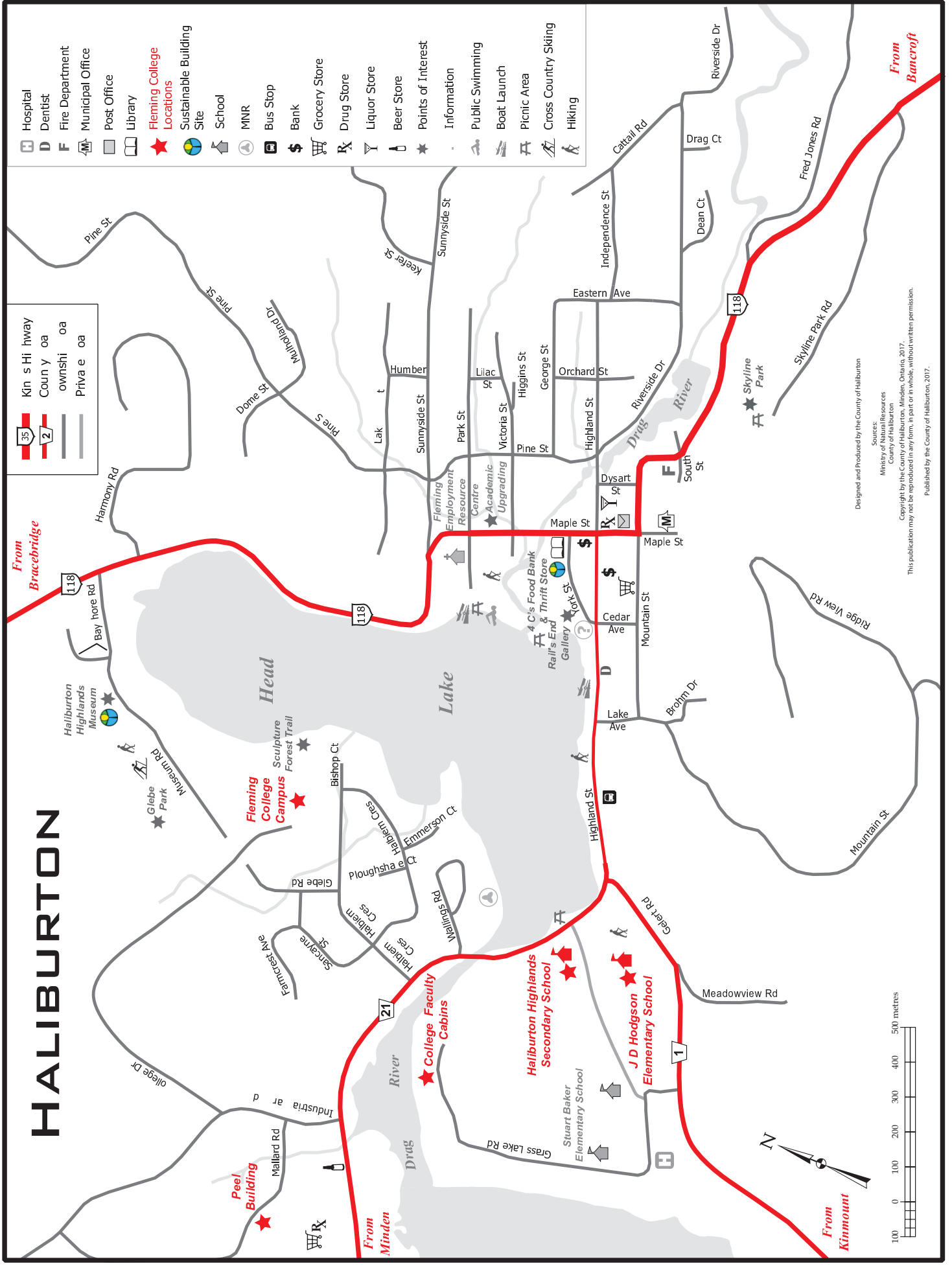
- ✓ **Wear sturdy and appropriate shoes such as sneakers, closed leather shoes or work boots – *open-toed shoes, flip-flops or high heels are not allowed***
- ✓ **No long, dangling clothing or accessories** (scarves, flowing sleeves, chains, long necklaces, etc.)
- ✓ **Long hair must be tied back**
- ✓ **No bare skin if exposure to chemical or tools/machinery is likely**
- ✓ **Appropriate PPE is mandatory when operating tools and equipment within the studios.** Please consult with the faculty or studio technician to determine the appropriate PPE required for specific machines and studio processes.

As these are mandatory safety practices, we will follow up directly with students who may have overlooked the above. Individuals may be asked to address any concerns before continuing to work in the studio.

Be sure to buy appropriate, good quality safety articles and equipment i.e. safety boots, protective eyewear, hearing protection, work gloves, x-acto knives, etc. – ask your supplier for advice.

Your cooperation is appreciated.

HALIBURTON



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- Hospital
- Dentist
- Fire Department
- Municipal Office
- Post Office
- Library
- Fleming College Locations
- Sustainable Building Site
- School
- MNR
- Bus Stop
- Bank
- Grocery Store
- Drug Store
- Liquor Store
- Beer Store
- Points of Interest
- Information
- Public Swimming
- Boat Launch
- Picnic Area
- Cross Country Skiing
- Hiking

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