Law Clerk

Program Locations:	Peterborough
Program Code:	LCK
Co-ordinator:	Diana Collis
Credential:	Ontario College Diploma
Start Dates:	September 03, 2013 · January 06, 2014
Tuition Fees:	$1,906.50 per semester. Tuition and fees subject to change.

Fleming College

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Law Clerks assist lawyers in such tasks as interviewing clients, conducting legal research, preparing documents, searching real estate and corporate registries, and in preparing cases for trial.

Program Highlights

Your two-year Law Clerk program will provide you with extensive education and training necessary to assist lawyers, and paralegals in both the private and public sector. You will be taught by experts in the legal field. In your first three semesters you are integrated with students in the college's Paralegal Program. Your education will include such courses as Business and Contract Law, Introduction to Litigation, Legal Research and Writing, Criminal Law, Evidence, Advocacy, Small Claims Law, Practice Management, and Legal Accounting. In your final semester your skills will be further enhanced in the areas of Property Law, Family Law, Wills and Estates, Corporate Law, and Litigation Law.

University Grad?

Are you a university graduate? You may be eligible for direct entry into second semester of this program and graduate in as little as 12 months. Contact the program co-ordinator for more information.

Why Choose Fleming

In the Law Clerk program, the 100-hour field placement provides students with experiential learning opportunities in legal settings, such as law offices, government agencies, legal clinics, private corporations, paralegal firms, courts or Crown offices.

The Law Clerk program shares three semesters with the Paralegal (formerly Court and Tribunal Agent) program. Take one additional semester of study and receive a second diploma in the Paralegal program. (The start date for this additional semester is subject to student interest and enrolment. Check with the program co-ordinator for details.)

Work Experience

Field Placement extends beyond the 15-week semester and is usually done following completion of your final academic semester.

Is this You?

An interest in problem solving, investigation, people, and strong oral and written communication skills would be essential components to your success as a Law Clerk. Other skills and abilities that would be assets include:

- thorough research skills
- excellent interpersonal skills
- cultural sensitivity
- excellent time management skills

Career Opportunities

A high percentage of our graduates find employment in the field. When looking through the paper, or checking out the internet for jobs, here are a few you'd qualify for with your Law Clerk Diploma:

- law clerk
- legal assistant
- executive assistant
- legal/litigation secretary
- legal technician

Minimum Admission Requirements

OSSD with the majority of credits at the College (C) and Open (O) level, including:

- 2 College (C) English courses (Grade 11 or Grade 12)

When (C) is the minimum course level for admission, (U) or (U/C) courses are also accepted.

Mature Students

If you are 19 years of age or older before classes start, and you do not possess an OSSD, you can write the Canadian Adult Achievement Test to assess your eligibility for admission.

***Students starting in January are required to attend classes over the summer semester.**

Related Programs

Paralegal is another program you might also want to consider.

Additional Costs

Plan to spend approximately $740 per year for books and supplies.

Transfer Agreements

We are committed to providing students and graduates with flexible options to get maximum recognition of their college studies. Through joint programs and transfer agreements with the following universities, you can apply the learning you acquire at Fleming College to earn a related degree in less time, and at less cost.

- Athabasca University
- Royal Roads University - Victoria, B.C.
- University of New Brunswick
- University of Ontario Institute of Technology

Curriculum for Law Clerk

Semester 1

Code	Course Name	Hours
LAWS 245	Introduction to Canadian Justice for Legal Professions	45
COMP 345	Introductory Computing	45
LAWS 43	Intro to Political Science & Public Administration	45
LAWS 85	Aboriginal Justice	30
SOCI 122	Strategies for Success	30
COMM 80	College Communications for Law and Justice Professionals	37
SOCI 123	Introduction to Sociology	45
SOCI 36	Introduction to Psychology	45

Semester 2

Code	Course Name	Hours
ACCT 45	Accounting in the Legal Environment	45
LAWS 47	Property Law Concepts in Ontario	30
LAWS 53	Legal Research and Writing	45
COMP 99	Word Processing in the Legal Environment	45
LAWS 207	Business and Contract Law in the Legal Profession	45
LAWS 45	Introduction to Litigation	45
SOCI 38	Issues in Diversity	45

Semester 3

Code	Course Name	Hours
LAWS 14	Introduction to Small Claims	30
LAWS 29	Evidence	45
LAWS 50	Landlord and Tenant Law	45
LAWS 126	Practice Management in the Legal Environment	60
ORGB 11	Alternate Dispute Resolution	45
FLPL 109	Field Placement Preparation	15
LAWS 179	Advocacy	30
LAWS 160	Criminal Law/Summary Conviction	30

Semester 4

Code	Course Name	Hours
LAWS 31	Family Law	45
LAWS 82	Wills and Estates	45
LAWS 180	Advanced Civil Procedures	30
FLPL 24	Field Placement	100
LAWS 13	Corporate Law	30
COMP 90	Text Processing for Law Clerks	45
LAWS 181	Advanced Property Law	45
GENED	General Education Elective	

Every attempt is made to ensure the accuracy of the information on our website and in our publications. The College reserves the right to modify or cancel any course, program, fee, timetable, or campus location at any time.