

## **PARKING PERMIT – STUDENT APPLICATION**

### **Instructions**

- If applying by mail, your application must be received 14 days prior to start of the semester.
- If applying by mail, include a cheque as payment; do not include your credit card information.
- After the start of each semester you must apply for a permit in person at the Information Kiosk at Frost or Sutherland Campuses.
- Permits reserved by mail may be picked at the Information Kiosk, 7 days prior to start of semester.
- Permits will not be issued unless all the required information is included on this application form.
- Motorcycle parking is in designated areas, there is no charge if you register your licence plate.
- Accessible parking permits are available at the Economy Permit Rate if you present your Ministry Permit in person at the Information Kiosk. Please inform the clerk if you use a walker or wheelchair.

If applying by mail return this application to the address below where you will be attending classes:

Fleming College  
Frost Campus Info Kiosk  
200 Albert St., Box 8000  
Lindsay, ON, K9V 5E6

Fleming College  
Sutherland Campus Info Kiosk  
599 Brealey Dr.  
Peterborough, ON, K9J 7B1

### **Parking Violations**

The following is a list of parking violations that may result in your vehicle being ticketed or towed. The full list of the campus parking regulations is available at the Information Kiosks at the Frost and Sutherland Campuses and on the College Portal.

#### **Ticketing Violations include:**

- Parking in any space not designated for parking, such as fire routes, roads, grass areas, driveways;
- Parking outside the boundary for parking (creating a space);
- Parking in an area specially signed for Visitors, Disabled or Service or other designated users;
- Parking without payment. There is no free parking anywhere on the campus site unless a pass has been issued by the college under special circumstances, and is displayed;
- Failure to properly display the parking permit where a hanging tag is used;
- Parking with a permit or access card not issued for the vehicle;
- Tailgating into a gate controlled lot, or any other unauthorized entry such as jumping barriers.
- Parking overtime at meters or pay & display spaces;
- Parking overnight without permission, except in Residence lot.
- Unauthorized use of parking space for the disabled will result in a \$300 ticket.

#### **Towing and other penalties.**

- When 5 tickets have been issued, the vehicle will be towed at owner's expense
- Any repeat of an unauthorized entry, e.g. jumping barrier, entering over grass, tailgating through gated access. Vehicle may also be towed for each offence.
- Unauthorized possession of a Parking Permit or access card. Police will be contacted regarding thefts of permits and possession of permits/cards reported stolen.
- Illegal use, reproduction or alteration of a permit will cause the vehicle to be towed
- Unsafe driving practices will be reported to the police and may result in your vehicle being banned from parking on campus.

## Parking Permit – Student Application

### Person & Vehicle Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Student #: \_\_\_\_\_ Program: \_\_\_\_\_  
 Vehicle Make: \_\_\_\_\_ Plate #: \_\_\_\_\_

### Parking Options

<b>Premium Lots</b>	Frost – Not Applicable	McRae – Not Applicable	Sutherland - C
<b>General Lots</b>	Frost – A, B, C, D, E	McRae - Lower Paved Lot	Sutherland – B, D, E
<b>Economy Lots</b>	Frost – G	McRae – Not Applicable	Sutherland – F, G, H

Please circle which parking option you prefer. Parking is sold on a first come, first served basis. If your choice for parking is sold out you will be required to select another option.

Permit Type	Monthly	Any Single Semester	Annual
Premium Lots	n/a	n/a	\$535
General Lots	\$55	\$200	\$305
Economy Lots	\$35	\$105	\$200
Residence Lot	\$55	\$200	\$305

**Please Note:** Parking Lot A will be closed due to construction from Summer 2012 to Fall 2014  
 Permits are pro-rated on the 1<sup>st</sup> business day of each month.

### **Access Card Requirements (Sutherland Campus Only)**

- I have a parking lot access card already – Card # \_\_\_\_\_
- I had an access card but have lost it and require a new one.
- I have never had an access card.

### Payment Options

- Cash/Debit Pay in person at Information Booth - Do not send cash in the mail.
- Visa & MC Pay in person only - **Do not put credit card information on this form.**
- Cheque Send by mail to the Information Booth at Frost or Sutherland Campuses

I am aware of the Parking Regulations and that copies are available at the Information Kiosk and on the College Portal. By purchasing this permit I agree to abide by these regulations.

\_\_\_\_\_  
Signature Date

### Office Use Only

Permit #: \_\_\_\_\_ Receipt: \_\_\_\_\_ Access Card #: \_\_\_\_\_  
 Purchase Date: \_\_\_\_\_ Expiry Date: \_\_\_\_\_