

## General Guidelines for Canadian “3+1” Articulations

Northwood University (NU) has a tradition of cooperative relationships with Canadian colleges in Ontario and other Canadian provinces wherein students who have completed a 3 year diploma in selected academic programs at Canadian colleges can complete the Bachelor of Business Administration (BBA) degree within 1 academic year at one of NU's traditional campuses in Florida, Michigan and Texas. Articulations are typically updated every 2 years to reflect changes in Canadian college curricula. These articulations are based on the following general guidelines:

- The student must have completed a 3 year diploma (in a program for which an articulation already exists), as shown by **official** institutional transcripts. An official transcript is one that has been issued by the institution directly to NU and that has an institutional seal. **NOTE:** Students may be admitted to NU while their diploma is still pending, but they must complete it prior to beginning NU coursework and must submit a final official transcript in order to receive an NU diploma.
- A one-year articulation is defined as a group of courses that could normally be completed in one academic year or the equivalent thereof. There is not a “fixed” number of credits for a 3+1 articulation, but the credits usually range from 48 – 72 credits.
- Student must complete all courses as listed on the articulation. **NOTE:** Student must complete a minimum of 44 credits and achieve a 2.0 cumulative grade point average (GPA) in order to earn a BBA degree from NU.
- NU makes every effort to avoid substantial duplication of coursework between institutions, but there is inevitably some overlap of academic content. Students who believe that they have a duplicate course on their articulation must have an **approved** exemption from that/those course(s) from the NU Academic Deans office. Students must show written evidence of duplication (e.g., course description, course outline/syllabus, list of readings) in order to be considered for an exemption.
- U.S. higher education accreditation agencies require a substantial portion of general education credits for the American baccalaureate degree. Thus, articulations contain a number of general education courses that are not business-related.
- Students **MUST** complete a minimum of two (2) 4 credit courses in their major (e.g., Marketing, Accounting, Management, International Business) at NU, but there may be more than two courses in the major area, depending on the curriculum at the Canadian institution.
- Students must have completed the following 3 credit courses prior to entry to NU as part of their diploma:
  - 2 semester length courses in Accounting
  - 2 semester length courses in written and spoken communication (e.g., English Composition, Business Communication, College Communications)
  - 1 semester length course in Macroeconomics
  - 1 semester length course in Microeconomics
  - At least 1 semester length course in Mathematics (e.g, College Algebra or the equivalent thereof)
  - 1 semester length course in Computer Science or Information Systems
  - At least 1 semester length course in Principles of Management or the equivalent thereof
  - At least 1 semester length course in Principles of Marketing or the equivalent thereof
  - At least 1 semester length course in Business Law or the equivalent thereof
  - At least 1 semester length course in Statistics or Business Statistics

**NOTE.** Students who have not completed these courses will be **required** to complete additional coursework in these areas at NU

- NU reserves the right to assess a student's English proficiency, and if a student is found to have a deficiency in English proficiency, the student may be **required** to complete additional English as a Second Language (ESL) coursework. ESL coursework does not count as credit toward a degree.